



**CITY OF BURLINGTON
BOARD OF HEALTH**

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BOARD OF HEALTH

David Casey, RN (Chair); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Code Enforcement

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

Main Conference Room, 645 Pine St

THURSDAY 8 NOVEMBER 2018 AT 6:30 PM

Attending: *David Casey; Mary Hart; Julie Hathaway; Taylor Newton; Caroline Tassey; William Ward; Steve Cormier, Board of Health Staff*

Absent: *N/A*

Meeting called to order by Chair Casey at 6:38 PM

ITEM	DISCUSSION	ACTION
1. Approvals: a) Agenda b) October meeting minutes		<p>Ms. Tassey made motion to accept agenda. Mr. Newton seconded. All in favor.</p> <p>Mr. Newton made motion to approve minutes. Mrs. Hart seconded. All in favor.</p>

2. Public Forum / Emerging Issues	<p>No members of the public present.</p> <p>Director Ward gave an overview of the ongoing Permit Reform process.</p> <p>Dr. Hathaway discussed touring the High School with the Board discussing the property in relation to the recent bond approval vote.</p>	
3. Update on marijuana legalization info card <ul style="list-style-type: none"> • Approval of card text • Update on graphics • Production and distribution timeline draft 	<p>The Board discussed the card's text with Ms. Tassey commenting on the need for specific language.</p> <p>Director Ward commented on not receiving an update on the graphics from the freelance graphic designer.</p> <p>Chair Casey discussed following up on the card with City Attorney Nicholas Lopez.</p>	
4. Chair's report <ul style="list-style-type: none"> • Schedule next school safety review 	<p>Chair Casey discussed sending out a doodle poll for the next school inspection date with the Board discussing availability in December for the inspection.</p> <p>The Board discussed safe recovery sites.</p> <p>The Board discussed tree injections with Chair Casey agreeing to reach out to the City Arborist and City Attorney Lopez.</p>	

5. Discussion of FY 19 Budget	<p>Chair Casey and Mr. Newton discussed Mr. Newton taking over responsibility for working on the FY 19 Budget.</p> <p>Director Ward commented on staff looking at what funds from budget have so far been encumbered.</p>	
6. Public outreach/communications <ul style="list-style-type: none"> • Language for FPF update 	Chair Casey and Dr. Hathaway discussed writing a note of thanks on Front Porch Forum to Burlington voters for approving the bond related to the High School.	
7. Next Meeting – currently set as 13 December 2018		
8. Adjournment		Mr. Newton made motion to adjourn. Mrs. Hart seconded. All in favor.

Meeting adjourned at 7:52 PM